



Mentoring Policy

Preamble:

Mentoring is a strategy to provide students with emotional and instrumental support they need to achieve learning goals. In the context of higher education in educational institute, mentoring can be understood at two levels:

i) Teacher to Student

ii) Student to Student

It sets up a healthy relationship between the students and the faculty.

Experience of the college life is commonly identified as move away from family and home. It is a traditional period in terms of economic status wherein students are financially dependent on the family, but they learn to manage their expenses by staying away from home. These factors contribute tremendous changes in the behavioral aspects of the students. Also during this period, they are introduced wide range of technical /professional courses under the programmes offered to them. Mentoring provides a reliable and comprehensive support system, to motivate students to excel in both academic and non-academic fields and to make the most of their life at the college and ensures that the students adapt to the dynamic learning environment and lead their ways into highly successful careers.

Objective:

- To provide the platform to the students for sharing their problems related to academic and non-academic matters.
- To monitor the academic progress of the students.
- To identify the slow learners, advanced learner and the average students and to provide suitable environment to grow and prosper.
- To provide guidance and assistance to the student to grab the opportunity for their growth and development.
- To cultivate higher degree of professional responsibilities and imbibe the values amongst the young students.
- To provide an opportunity for overall development to all the students.
- Gain practical **advice**, encouragement and support.
- Learn from the experiences of others.
- Increase social and academic confidence.
- Develop communication, study and personal skills.

Procedure for Mentoring:

Step I: Orientation of the Mentors

Prior to the commencement of the academic semester, the faculty members are to be oriented and sensitized regarding the importance and objective of the mentoring process. They need to be realized mentoring of the students at the college is a part of their professional duty.

During the orientation session, the faculty member needs to be oriented with the dos and don'ts of the mentoring process. The HODs/senior faculty member of the institute /department may co-ordinate and act as resource person for this orientation session.

Step II: Allocation of students to the Mentors.

The concerned Mentor co-coordinator will assign a group of 30 students to an individual faculty member. Preferably, the same faculty member should remain as the mentor for the same group during the group's entire tenure at K.K.Wagh Arts, Commerce, Science and Computer Science College Nashik.

Step III: Round of Mentoring.

The main purpose of this mentoring session is to monitor the academic performance of the students, to review the overall development etc.


Thus in a semester, minimum 2 mentoring sessions should be arranged. They will keep all the update details of the students under him/her, provide them monitoring time to time and report the outcome to HOD regularly.


Step V: Analysis

All the mentoring reports are submitted to the concerned HOD .The HOD will take necessary actions, wherever required and may inform the concerned Principal.

For all the cases where improvement is not seen /difficult to mentor, should be immediately reported to the concerned authority.

The above policy is of general nature and it can be modified according to needs and requirement of concerned authority.


Dr. A. P. Rajput
Principal


Dr. V.M. Sewlikar
Coordinator of Saraswatinagar Campus.