



**K. K. Wagh Education Society**  
**K.K.WAGH ARTS, COMMERCE, SCIENCE & COMPUTER SCIENCE COLLEGE**  
**Sarāswati Nagar, Adgaon Road, Nashik- 422003**

**Agenda for the proposed Internal Quality Assurance Cell (IQAC)**  
**Meeting on 18<sup>th</sup> October 2018 at 3:00 pm.**

Sr. No.	Particulars	Timings
1	Welcome and Initiation	3:00 pm to 3:10 pm
2	Review of IQAC activities in last semester	3:10 pm to 3:20 pm
3	Discussion on Overall NAAC Process	3:20 pm to 3:40 pm
4	Discussion on QIP proposals	3:40 pm to 4:00 pm
5	Allotment of NAAC criteria heads and supportive team	4:00 pm to 4:10 pm
6	Planning for various academic activities	4:10 pm to 4:15 pm
7	Vision and Mission statement	4:15 pm to 4:25 pm
8	Proposed Activities	4:25 pm to 4:30 pm
9	Any other Point	4:30 pm to 4:35 pm
10	Vote of Thanks	4:35 pm to 4:45 pm

*A. H. Bendale*  
**Mrs. A. H. Bendale**  
**IQAC Coordinator**  
**Coordinator**  
**I.Q.A.C.**  
K. K. Wagh Arts, Commerce, Science &  
Computer Science College, Nashik-03.



*A. P. Rajput*  
**Dr. A. P. Rajput**  
**Principal**  
**Principal**  
K. K. Wagh Arts, Commerce, Science  
& Computer Science College,  
Anrudham, Panchavati, Nashik.





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**Internal Quality Assurance Cell (IQAC)**

**Minutes of IQAC Meeting**

**Meeting: - Date: 18/10/2018**  
**Venue: Meeting Hall**

**Time: 3:00 to 4:30 pm**

Item No.-1	:-	Welcome and Initiation
Resolution	:-	The meeting began with a welcome to all members by NAAC Coordinator
Item No.-2	:-	Review of IQAC activities in last semester
Resolution	:-	IQAC coordinator presented IQAC activities in detail like admission status and training and placement record. She explained about next academic year planning.
Item No.-3	:-	Discussion on overall NAAC process
Resolution	:-	NAAC Assessment and Accreditation, IIQA application process, SSR manual, grading and accreditation process discussed by all members.
Item No.-4	:-	Discussion on QIP proposals
Resolution	:-	As per the BCUD and QIP department of Savitribai Phule Pune University guidelines, it was decided to send online proposals for conferences from science, Commerce and Computer science departments on various subjects. Also, apply for the financial grant for laboratory instruments and solar panel.
Item No.-5	:-	Allotment of NAAC criteria heads and supportive team.
Resolution	:-	As per NAAC guidelines, seven criteria heads and their supporting team was allotted.
Item No.-6	:-	Planning for various academic activities
Resolution	:-	As per discussion, various committees were assigned for academic activities
Item No.-7	:-	Review on the framing of the Vision and Mission statement
Resolution	:-	NAAC coordinator suggested notifying all the staff for the framing of vision and Mission for college.
Item No.-8	:-	Proposed activities
Resolution	:-	It was decided that to plan various activities under student forums and prepare class wise timetables of all departments
Vote of Thanks: Since there was no other point, the meeting ended with a vote of thanks by Mrs. V. H. Bava.		

*AH Bendale*  
**Mrs. A. H. Bendale**  
**IQAC Coordinator**  
**I.Q.A.C.**

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**Action Taken Report on the decisions taken during the last meeting.**

**Item No: 5**

- a) As per the suggestion given by Er. A. D. Jakhadi , industrial experts are invited for expert lecture for the guidance of the students.
- b) Similarly during campus drive special guidance from HR given by the Training and Placement cell.

*A. H. Bendale*

**Mrs. A. H. Bendale**  
**IQAC Coordinator**  
**Coordinator**

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